

SERMC Environmental SOP 40

From: SERMC Environmental (C106)

Subj: MANAGEMENT OF EXCESS AND LAYUP SERMC INDUSTRIAL
EQUIPMENT

Ref: (a) SOPA(ADMIN)MAYPORTINST 5090.1(series), Management and
Disposal of Regulated Waste
(b) DOD Manual 4160.21, Defense Material Disposition:
Disposal Guidance and Procedures
(c) NAVSUP P-485, Volume III-Ashore Supply

1. Purpose. Delineate the proper management and disposition of excess and layup of SERMC industrial equipment containing Hazardous Material (HM) or Hazardous Waste (HW) in accordance with references (a) through (c).

2. Cancellation. Reserved for future reference.

3. Applicability. Personnel who are responsible for determining the disposition of excess and layup of industrial equipment.

4. Responsibilities

a. Supervisors will:

(1) Notify the Environmental, Safety, and Health (ESH) Department of industrial equipment that is excess or is planned for layup.

(2) Coordinate the cleaning and decontamination of excess or layup industrial equipment with ESH Department in accordance with references (a) through (c).

(3) Notify ESH Department when cleaning and decontamination is complete.

b. ESH Department will:

(1) Notify NS Mayport Environmental when industrial equipment is deemed excess and if a replacement is purchased in accordance with reference (a).

(2) Liaison with the responsible supervisor to provide instruction in accordance with reference (a) for industrial equipment identified to be placed in layup expected to exceed 89 days.

(3) Manage any regulated waste removed from industrial equipment that is excess or in expected to be in layup exceeding 89 days in accordance with reference (a).

(4) Validate industrial equipment that is excess has been cleaned/decontaminated in accordance with reference (b).

(5) Sign forms as required in accordance with reference (b) certifying all regulated waste were removed prior to offsite transfer to DRMO and/or other authorized entities.

(6) Validate that industrial equipment in layup that is expected to exceed 89 days has been cleaned/decontaminated in accordance with reference (a).

5. Definitions

a. Excess industrial equipment. Industrial equipment determined to be of no use to the shop due to not being cost effective for repair, outdated, or simply no longer needed.

b. Industrial equipment placed in layup. Industrial equipment that is awaiting repair for more than 89 days, or placed in a non-use status awaiting disposition.

6. Procedures

a. Cleaning/decontamination.

(1) All excess equipment will be evaluated by the ESH Department to determine if it contains any HM/HW. Equipment containing fluids and/or HM/HW will be thoroughly cleaned and decontaminated, including removal of residue and filters prior to layup/transfer.

(2) ESH Department will deliver a properly labeled container(s) to the requesting shop/code. The shop/code will ensure the container is properly maintained and deliver the container to the less than 60 day HW storage area immediately after completion of cleaning/decontaminating.

(3) If the equipment is to be scrapped for recoverable metal, all electronics will be removed by responsible shop/code with guidance from the ESH Department. The removed electronics, including capacitors will be turned into the ESH Department for proper disposal.

(4) Following the conclusion of the cleaning/decontaminating process, the ESH Department will validate that the equipment is adequately clean.

/s/
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